

TO ALL CUSTOMERS/SUPPLIERS

HEAD OFFICE

PRIVACY NOTICE:

COMPLIANCE WITH NEW EUROPEAN REGULATION 2016/679 FOR PERSONAL DATA PROTECTION.

ITALDECOR SRL as Data Controller hereby provides you with the legal information concerning personal data processing, as required by Art. 13 and 14 of the Regulation.

PURPOSE OF PROCESSING

Your personal data will be processed in a correct, lawful and transparent way with full protection of your confidentiality and your rights. Italdecor undertakes to limit processing of your data to strictly necessary purposes as follows:

- a) Data input and contract management;
- b) Compliance with tax, accounting and legal obligations;
- c) Proper fulfilment of obligations required by EU law, regulations and standards;
- d) Direct marketing activity established by the network of agents;
- e) Other marketing and web marketing activities;

We furthermore inform you that:

- For the purposes mentioned in point (a), your data may be processed without your consent as it is necessary to execute the contract to which you are party (Art. 6.1 letter B of the Regulation).
- For the purposes mentioned in points (b) and (c), your data may be processed without your consent as it is necessary to properly fulfill legal obligations (Art. 6.1 letter C of the Regulation).
- For the purposes mentioned in points (d) and (e) your data may only be processed with your prior consent (Art. 6.1 letter A of the Regulation).

Provision of your data for the purposes of points (a), (b), (c) is mandatory and your refusal to provide your data will make it impossible to stipulate and execute the contract.

Provision of your data for the marketing purposes in points (d) and (e) is instead optional and your refusal to provide your data will not affect the correct stipulation and execution of the contract.

METHOD OF PROCESSING AND TRANSFER OF DATA TO A THIRD INTERNATIONAL COUNTRY

Your data will be processed in paper format and with IT procedures by operators appointed by the Data Controller, in accordance with the provisions regarding personal data protection and observing every precautionary measure which guarantees integrity, confidentiality and availability. Automated processing (e.g. **PROFILING**) does not take place. Electronic data are not transferred to third countries outside of the EU with the exception of any direct communications between the Data Controller and the Data Subject and any paper documents that may travel with exported goods.

RECIPIENT CATEGORIES

The personal data you provide may be communicated to recipients, appointed under Art. 28 of Reg. EU 2016/679, who will process the data of managers and/or natural persons acting under the authority of the Data Controller and Manager, in order to abide with and satisfy contracts or purposes connected therewith. Specifically, the data may be communicated to recipients in the following categories:

- a) Subjects to whom **ITALDECOR** must communicate tax and accounting matters;
- b) Banks and credit institutions;



- c) Our network of agents and representatives;
- d) Logistics/transport companies;
- e) IT system management and communications network services personnel;
- f) For accounting administrative purposes, your data may be transmitted to credit ratings agencies to assess creditworthiness and payment history and/or debt recovery agencies;
- g) Professionals and consultants;

PERIOD OF STORAGE

Identification data, contact data and invoices will be retained for at least 10 years from the moment of resolution of the contract.

RIGHTS OF THE DATA SUBJECT

You may exercise your rights, with regard to the Data Controller, provided for by Art. 15-21 of the Regulation, by contacting the Data Controller in writing at the email address: privacy@italdecor.biz

- Access to your personal data;
- Rectification of data if incorrect;
- Erasure;
- Restriction of processing

You will furthermore have:

- the right to oppose processing if data are processed in pursuit of a legitimate interest of the Data Controller, wherever you retain that there is a violation of your rights and fundamental freedoms.
- the right to withdraw your consent at any time in relation to the purposes for which it is necessary.
- the right to data portability, which means you have the right to receive data referring to you in a commonly-used, structured format that can be read by an electronic device;

Date 25/05/2018

SIGNATURE **ITALDECOR SRL**

Signed for consent

The undersigned receiving company

DECLARES that we have received from the Data Controller - ITALDECOR SRL with registered office in Via Pacinotti,126/128 30020 - Pramaggiore - VE - ITALIA the Privacy Notice in accordance with Art. 13-14 Reg. EU 2016/679, regarding Personal Data Processing for the purposes listed in the notice (Letters a-b-c)

And **CONSENTS** to personal data processing for the purposes of marketing activities (Letters d-e) and in particular direct marketing, sending newsletters, mailing automation, e-mailing, social media management, and other web marketing activities.

Place and date _____

Name _____

Signature _____

